

Steps to Reset Password/Mobile Number of Institute Nodal Officer and Head of the Institutes on National Scholarship Portal 2021-22

1. Login as a District Nodal Officer
2. Administration
3. Reset Institution Login Password / Change Mobile Number
4. Received OTP
5. Select any option from Drop Down List
 - School
 - College/Institute
 - Both
6. Click Submit button
7. List of all schools or Institutions will be displayed as per your selection under above mentioned point 5.
8. Put **AISHE Code** (For College) and **UDISE Code** (For Schools) under Search option for concerned School/College.
9. Click at Reset Password

Note: please Search College / Institute for Class XI and onwards.

Show 10 entries

Sl. #	DISE/AISHE Code	Institute Id	Institute Name	Address	Contact
1	03040	988891	PUBLIC SCHOOL	N/A	/ 0

Reset Password

10. Select Institute Nodal Officer or Institute Head to Change the Password and press YES.

Do you still want to Reset Password ?

Please Select Institute User Type to Change Mobile Number / Password *

11. Following window will be appeared:-
Provide Aadhar linked details and Press SUBMIT

Change Institute Nodal Officer Password / Mobile Number

DISE / AISHE / NCVT code *

0304

Institute Nodal Officer's Aadhar Number: *

Aadhar Number

Institute Nodal Officer's Name as In Aadhar: *

Name as In Aadhar

Institute Nodal Officer's Date of Birth as In Aadhar: *

DOB MM/DD/YY

Institute Nodal Officer's Gender as In Aadhar: *

Choose your option

Institute Nodal Officer's Mobile Number as In Aadhar: *

Mobile Number as In Aadhar

12. If Information not successfully updated then Check the Credentials provided carefully again. Be ensure only Aadhar linked information is provided.